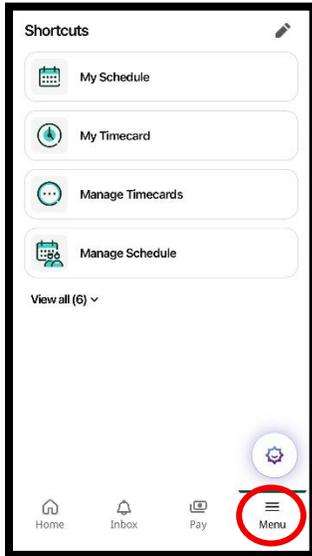
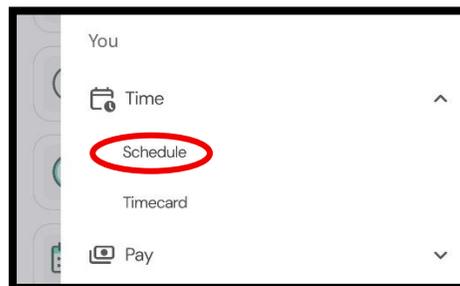


# HOW TO REQUEST SHIFT SWAPS AND MORE ON MOBILE APP

Home Page > Menu



- Click on the drop-down arrow next to **time** and click on **schedule**



- The **schedule** page will appear. Click on **request** and choose the option of your choice (ex. swap shifts) and complete the necessary steps required.

